

Vacancy No. FI/282/13 – PROJECT

Title	GLOBAL TUNA PROJECT COORDINATOR
Grade	D1
Duration	Fixed Term: two years (extendable to five)
Duty Station Location	Rome, Italy
Summary of Duties and Functions	<p>Under the overall guidance of the Assistant Director-General, Fisheries Department, and the supervision of the Areas Beyond National Jurisdiction (ABNJ) Programme Coordinator/Budget Holder, and the technical guidance of the Senior Fishery Industry Officer in his/her capacity as Lead Technical Officer (LTO), the Coordinator will lead the Project Management Unit (PMU) team in implementing the Tuna Project, as well as act as Secretary to the Project Steering Committee (PSC). Specifically the incumbent will:</p> <ul style="list-style-type: none"> • serve as the FAO’s focal point with the Project and Project partners with a scope that addresses a vast number of tuna fisheries concerns and be responsible for overall functioning and performance of the project in an administratively complex environment; • manage and supervise human resources allocated to the PMU; • act as the Secretary for all PSC meetings and activities, including preparation of documents and the reports; • work closely with the Project’s partners and develop and maintain regular contacts and partnership with the them; • establish working relations with appropriate national, sub-regional and regional agencies and groups in participating countries to ensure effective implementation of project supported activities at the national and regional level; • coordinate the design of a project monitoring system and exercise overall management responsibility of the regular monitoring and review of the execution of the components and subcomponents; • ensure preparation and submission of Annual Work Plans as well as the project’s financial and technical reports as required; • represent the project in relevant meetings and conferences and facilitate coordination and integration where appropriate beneficial to the achievement of the Project’s objectives; • maintain overall responsibility for proposals and bidding documents, terms of reference, performance and contracts for consultants hired under the responsibility of the PMU; • perform other related duties as required.
General Requirements	<ul style="list-style-type: none"> • Advanced university degree in environmental management or natural sciences; • Extensive professional experience in the marine sector and at least seven years of demonstrated experience in the management of multi-country projects; • Solid and demonstrated understanding of the technical aspects of the field of fisheries and the marine environment; • Excellent oral and written communication skills in English; • Experience in working with international donors (including bilateral donors), in managing multi-donor projects and in preparing project technical and financial reports for international donors would be an asset; • Working knowledge of Spanish and/or French would be an asset.

Managerial Competencies	<p>Strategic vision: Capacity to develop a vision, mission and strategies and to focus on the needs of member countries and to adjust strategies to take changing circumstances into account. Managing people: Fosters team spirit through building trust and commitment to common objectives and recognising team successes. Result Orientation: Demonstrates an ability to manage programmes and projects efficiently under shifting priorities, in order to achieve targets. Partnering: Negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarity across FAO. Strong Communication Skills: Demonstrates a high level of communication skills in promoting the Organization's messages.</p>
Remuneration	<p>FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the International Civil Service Commission Web site</p>
How to apply	<p>Applications should be submitted by 26 April 2013, using FAO Personal History Form to the Director, Office of Human Resources (OHR), FAO, Viale delle Terme di Caracalla, 00153, Rome, Italy or sent by e-mail to: Senior-vacancies@fao.org <i>(An additional Curriculum Vitae and/or cover letter may also be included as part of the application if desired)</i></p>